Market Drayton u3a Executive Committee Meeting

Date: 06/07/2026
Time: 1:45 pm
Venue: 16 Wordsworth Drive, Market Drayton

MINUTES

Present/Apologies

Judy Cowdale	Chair/Membership Secretary	Y
Phil Glover	Vice Chair/Secretary	Y
Andy Shearer	Hon. Treasurer	A
Kevin Read Jones	Programme Secretary	A
Jill Glover	Website Administrator/Groups Coordinator	Y
Viv McVittie	Magazine Editor/Groups Coordinator	A
John McVittie	Magazine Editor	A
Peter Ingham	Committee Member	Y
Sue Walker	Committee Member	Y
Jacqui Wright	Committee Member	A

1. **Minutes of the last Committee meeting**
   Accepted.

2. **Matters arising**
   None.

3. **Secretary's Report**
   Summary of TAT communications given.
   The TAT strategy for 2026-2029 was discussed.
   The Vision and Mission statements were examined.
   TAT finances are healthy so no increase in subscription expected.

4. **Treasurer's Report**
   Balance 06/07/26 is £4279.95.
   Online banking progressing.
   Treasurer has completed online review of 'My Business Profile' for the Natwest.

5. **Membership Secretary's Report**
   Membership: 230 paid members + 1 honorary.

6. **Group Convenors' Report**
   Information pack for new Convenors to be created by Jill and Viv. Ongoing.
   Convenors meeting. Date, venue and budget decided.
   Invitations sent to Convenors and Committee members. Menu choice decided.

7. **Website and Publicity reports**
Website up to date.
The creation of a ‘Are You Getting The Most From Your Membership’ communication and information page was discussed. This could useful for the website and the magazine. Jill to progress.
Initial enquiries re Beacon to be made by Jill.

8. **Programme Secretary’s Report**
Bookings filled up to Feb 2027.
Convenor’s presentations need to be simple (no computer) and limited to a strict maximum of 5 mins.

9. **Networks Report.**
Peter summarised information re the Shropshire u3a Network meeting and AGM.

10. **Magazine Editors’ Report**
Next edition planned October[JG1].
Trifold leaflet information to be included in the Magazine.
Other information about main website to be included (needs to be specified).

11. **FDC monthly meeting procedures update (refreshments, VOT, responsibilities for checking in, newbies, subscriptions, welcomes)**
Sue and Judy on Sign In duty.
VOT: Jul: Phil, Oct: Peter.

12. **AOB**
The forthcoming AGM was discussed.
Proposed changes to format are :-
Change layout in Green Room to improve flow of people.
Introduce payment of subscriptions by Bank Transfer
Statement of accounts to be projected onto screen.
Vote on acceptance of accounts to be taken.

13. **Date, Time and Place of next meeting**
1:45pm, 10/08/26, 16 Wordsworth Drive, Market Drayton, TF91ND.

The meeting closed at 3.30 pm.

Signed: **Date:**